PHILIPPINE NURSES ASSOCIATION (PNA) AWARDS
PRIMER

The Philippine Nurses Association, an organization of Filipino nurses all over the world, recognizes the exemplary achievements, works and contributions of its members, as they embody the core values of the PNA in the practice of their nursing profession, through the Anastacia Giron Tupas Award(AGT), Gawad Huwarang Nars ng Bayan (HNB) , Bayaning Nars (BN) and the Outstanding Chapter awards and the Hall of Fame Outstanding Chapter Award

I. THE ANASTACIA GIRON TUPAS AWARD

OVERVIEW

ANASTACIA GIRON TUPAS (AGT) Award is the highest recognition bestowed upon the nurse by the Philippine Nurses Association in recognition of his/her exemplary dedication to the ideals of nursing and his/her outstanding singular achievements and contributions in the practice of the nursing profession.

The AGT Award was conceived to perpetuate the legacy of Anastacia Giron Tupas as the founder of the Filipino Nurses Association (FNA) and known as the Dean of Philippine Nursing . It is to honor her invaluable contribution exemplified in the field of nursing in particular and in health services to the community in general. The conferral of the AGT Award commenced in 1975. It has become an annual event during the PNA national convention that continues to draw inspiration for all the stakeholders of the nursing profession in the pursuit of greater excellence.

The award also aims to inspire and remind us of the uniqueness and nobility of the profession as exemplified by the recipients of the award. The Filipino nurse should be

- courageous and unwavering in the face of danger and dissent;
- Calm in the midst of chaos and stress;
- Gentle and warm where there is suffering and pain;
- Efficient and Effective
- Innovative
- Ever searching for ways to elevate and safeguard the Profession and be of better service to the people.

These qualities, Anastacia Giron Tupas faithfully projected in her work in the early formative and hard days of nursing in the Philippines. She was a great and brave pioneer in nursing and had set a high standard for nurses of this and future generations to follow. She was able to set

two outstanding values of the Nursing profession in particular and the Philippine Nurses Association in general:

"S" - for **SERVICE**, nursing being a service profession

"U" – for **UNIVERSALITY** of nursing and the **UNDERSTANDING** and **UNITY** among nurses which the **PHILIPPINE NURSES ASSOCIATION** has always sought to achieve.

The awardee of the AGT award is one who truly and wholly exemplifies the values set forth by Anastacia Giron Tupas as he/she stands out in taking the challenge to live up to the legacy of the profession.

Criteria for the Anastacia Giron Tupas Award

The following shall be the criteria for the award:

- Leadership Qualities and Awards – 35%
- Personal Traits – 25%
- Exemplary performance/professional competence – 30%
- Exemplary contributions in the field of nursing – 10%

THE PHILIPPINE NURSES ASSOCIATION

THE ANASTACIA GIRON TUPAS AWARD

GUIDELINES and PROCEDURES

1. SEARCH and NOMINATION PROCESS:

1. A nationwide search shall be conducted through the different regions of the PNA using posters, flyers, letters, and quadrimedia (radio, TV, print and internet) announcements.
2. To ensure a nationwide search, all governors shall be required to acknowledge notices about the AGT search.
3. This will start with the REGIONAL SEARCH using the criteria set for the award. ***(May 1 – July 1, 2018)***
4. The Governor shall lead the regional search.
5. A REGIONAL WINNER will be selected who shall then be the REGIONAL NOMINEE to the national AGT award. There shall be a nominee from each region/zone for the annual AGT search.
6. To be a REGIONAL NOMINEE, a **minimum weighted average of 90%** is required. (***March 24 – July 1, 2018)***
7. The nomination of the REGIONAL NOMINEE to the national AGT award should be done by the Governor of the region.
8. Nominations should be made on the prescribed AGT award nomination form. Nomination forms are available at the PNA national office or in the various chapters of the Association and may be downloaded at http://pna-ph.org/
9. The accomplished nomination form and ALL supporting documents must be sent via fastest courier service not later than ***July 1, 2018*** of each year to the:

THE SCREENING COMMITTEE

PNA Awards and Scholarship Committee

9. Documents (hard copies) and evidences of the nominees shall be neatly and properly bound and submitted IN FULL with certification or proper authentication signed by a notary public, and properly arranged (tabbed) as follows:
    1. Nomination form
    2. Executive summary detailing the nominee's background, career, range of work, scope of activity and exceptional achievements, and how the nominee's accomplishments have benefited or made an impact on the Filipino nation in general and the nursing profession in particular.
       *Text should be typed using a minimum font size of 12.
    3. Personal data sheet
    4. Leadership Qualities/awards
    5. Personal Characteristics/Traits
    6. Exemplary Performance/Professional competence
    7. Exemplary contributions in the field of Nursing
10. Past Regional nominees may revive their nomination by updating their records. The same nomination process shall be followed.

2. SELECTION /JUDGING PROCESS:

1. It begins with the review by the Committee on Awards and Scholarship of the completeness and authenticity of the documents of the Regional NOMINEE submitted by their respective Governors. ***(Aug. 20-22)***
2. The Committee on Awards and Scholarships (CAS) shall afterwards give the documents of the nominees to each of the Board of Judges
2. The Board of Judges shall be composed of (as approved by the HOD of Resolution No. 7 in 1999):
    a. the President of the Philippine Hospital Association
    b. the President of any NGO (related to health service delivery)
    c. two past Recipients of the AGT award
    d. a Judge of any competent court (e.g. Philippine Judges Association, Philippine Bar Association)
3. The Board of Judges shall individually review and evaluate the documents of the Regional Nominees during the period from ***August 23- September 23*** of the current year.
4. The individual results/ratings of the Nominees from the board of judges shall be placed in sealed brown envelops and forwarded to the CAS .
5. The CAS shall convene immediately to collate, average and rank the ratings of the nominees by the board of judges. ***(Sept-25)***
6. To be an AGT awardee, a minimum weighted average of **90%** is required.
7. The highest in ranking shall be considered the winner. The result shall be forwarded to the EXECOM, in a sealed envelope, by ***September 30*** of the current year.

8. The decision of the board of judges is FINAL and EXECUTORY and cannot be overruled by the Board of Governors (**as approved by the HOD of Resolution No. 7 in 1999**)
9. Results of judging shall be held confidential until it is concurred by the EXECOM during its regular meeting on the second week of September of the current year.

3. NOTIFICATION and ANNOUNCEMENT

1. The EXCECOM shall formally inform the Board of Governors and the Chapter Presidents in the earliest possible time of the winner of the AGT award. ***(October 1)***
2. The AGT Awardee shall be formally notified by the PNA President via fastest reliable means about the result (email, fax, text or telephone call) at least three weeks (3) prior to the scheduled awarding ceremony. An official written congratulatory communication shall be issued by the PNA. ***(October 3)***
3. The other nominees shall also be notified officially of the result of the final judging by the PNA
4. During the Nursing Week in October of the current year, the PNA shall publish/post, in a daily newspaper of national circulation and in the website of the PNA, a brief write-up about the awardee.

4. AWARDING CEREMONY and AWARD

1. A special ceremony shall be conducted for the AGT awards during the PNA annual convention.
2. The AGT awardee shall be awarded with a trophy, a round trip (land or air) ticket and one day hotel accommodation, and a cash prize of Ten Thousand Pesos (PhP 10,000.00).
3. The awardee shall deliver a speech following the awarding of the trophy.
4. The Regional Winners will be invited to attend the convention and awarding ceremony. They shall be awarded a Certificate of Recognition by PNA and free registration on the day of the awards. However, they shall shoulder their transportation expenses and accommodation.

INELIGIBILITY

All incumbent officers and members of the Board of Trustees, Board of Governors and Executive Committee, Department Committee chairs and members, Chapter officers of the PNA are disqualified from being nominated.

II. GAWAD HUWARANG NARS ng BAYAN

OVERVIEW

The Gawad Huwarang Nars ng Bayan (HNB) is given to recognize the registered nurse who has gone beyond performing his/her regular duties and responsibilities in providing service to others; creating a positive impact and change among individuals, families, groups and communities and through all her/his outstanding achievements and service, she/he projected a positive image of the nursing profession. The "Huwarang Nars" is one who has made caring and serving as her/his "way of life."

This award started in 2012 and is given annually during the annual PNA convention.

CRITERIA:

The following shall be the criteria for the Gawad Huwarang Nars ng Bayan:

1. Significant Contribution as a Nurse to (30%)
    a. Society (20%)
    b. Image of the nursing profession (10%)
2. Creativity and Innovation 10%
3. Sustainability of the Project – can be replicated to other settings (10%)
4. 5 C's of Professional Caring (50%)
    a. Competence – performance evaluation , CPE credit units (10%)
    b. Commitment – patriotism, length of service, active participation in community activities (10%)
    c. Compassion - citations, letters from satisfied clients (10%)
    d. Confidence – certification from immediate superior (10%)
    e. Conscience- impeccable integrity (10%)

GUIDELINES and PROCEDURES

1. SEARCH and NOMINATION of CANDIDATES

1. QUALIFICATION FOR NOMINATION:
    1. A Filipino registered nurse with a current PRC ID
    2. Must be a PNA member of good standing
    3. Must be morally upright with no pending legal or ethical case

4. With at least 3 years of professional practice
5. With significant contribution to the Nursing profession and society.

2. WHO ARE NOT QUALIFIED?
   1. Owners of schools and hospitals where applicant is connected
   2. RNs Suspended or reprimanded for violation of the Nursing Act of 2002, Code of Ethics for Registered Nurses, and pertinent rules and regulations in the practice of nursing

3. The nomination must be officially endorsed.
   - For Institutional nomination – The nominee will be endorsed by the local PNA chapter and or head of institution
   - For self-nomination – The nominee will be endorsed by any community leader or church/religious leader

4. Nominations should be made on the prescribed HNB award nomination form.
5. Nomination forms are available at the PNA national office or in the various chapters ofthe Association and may be downloaded at http://pna-ph.org/

6. The accomplished nomination form and ALL supporting documents must be presented or sent via fastest courier service *on or before* ***August 10*** of each year to the:
   THE SCREENING COMMITTEE
   PNA Chapter
7. Documents (hard copies) of the nominees shall be neatly and properly bound and submitted IN FULL with certification or proper authentication signed by a notary public, and properly arranged (tabbed) as follows:
   1. Nomination form
   2. Executive summary detailing the nominee's background, scope of activity and exceptional achievements, and how the nominee's services have benefited or made a positive impact on individuals, families, groups and communities and projected a positive image of the nursing profession.
      *Text should be typed using a minimum font size of 12 .
   3. Personal data sheet
   4. Documents and evidences of the following
      a. Academic & professional achievement
      b. Contribution to society
      c. Contribution to the image of nursing and the profession
      d. Creativity & Innovation
      e. Sustainability of the Project
      f. 5 "Cs" pf professional caring

   Documents and evidences are to be arranged according to the criteria for judging.
8. Past Regional nominees may revive their nomination by updating their records. The same nomination process shall be followed.

2. PRELIMINARY SCREENING for NOMINEE/S

1. Screening of candidates shall be done by a committee formed by the Governor of the Region through documentary evaluation , interviews and observation

2. Qualified candidates, with a **minimum weighted average of 90%,** who shall then be considered as a qualified nominee/s, shall be recommended by the Governor to the PNA National office
3. Complete documents of the qualified nominees will be forwarded to the PNA national office with a recommendation/endorsement letter from the Governor of the region on or before ***August 14*** of the current year

3. SELECTION /JUDGING PROCESS:

1. It begins with the review by the Committee on Awards and Scholarship of the completeness and authenticity of the documents of the Regional NOMINEE submitted by their respective Governors. (***August 15-20)***
2. The Committee on Awards and Scholarships (CAS) shall afterwards give the documents of the nominees to each of the Board of Judges ***(August 21)***
3. The Board of Judges shall be composed of (as approved by the HOD of Resolution No. 7 in 1999):
    a. An Outstanding Nurse Professional awarded by the PRC
    b. Chair/member of the Committee on Awards and Scholarships
    c. One representative of the consumer group (clients, doctors, administrators/employers, students
4. The Board of Judges shall individually review and evaluate the documents of the Regional Nominees during the period from ***August 21- September 15*** of the current year.
   The nominees may be scheduled for an interview by the panel of judges if needed.
5. The individual results/ratings of the Nominees from the board of judges shall be placed in sealed brown envelops and forwarded to the CAS .
6. The CAS shall convene immediately to collate, average and rank the ratings of the nominees by the board of judges. ***(Sept 16-30)***
7. To be an HNB awardee, a minimum weighted average of 90% is required.
8. The result shall be forwarded to the EXECOM, in a sealed envelope, by ***September 30*** of the current year.
9. The decision of the board of judges is FINAL and EXECUTORY and cannot be overruled by the Board of Governors
10. Results of judging shall be held confidential until it is concurred by the EXECOM during its regular meeting on the second week of September of the current year.

4. NOTIFICATION and ANNOUNCEMENT

1. The EXCECOM shall formally inform the Board of Governors and the Chapter Presidents in the earliest possible time of the winner of the HNB award. ***(October 1)***

2. The HNB Awardee shall be formally notified by the PNA President via fastest reliable means about the result (email, fax, text or telephone call) *at least three weeks* (3) prior to the scheduled awarding ceremony. An official written congratulatory communication shall be issued by the PNA. ***(October 3)***
3. The other nominees shall also be notified officially of the result of the final judging by the PNA
4. During the Nursing Week in October of the current year, the PNA shall post in the website of the PNA, a brief write-up about the awardee.

5. AWARDING CEREMONY and AWARD

1. A special ceremony shall be conducted for the HNB awards during the PNA annual convention.
2. The HNB awardee shall be awarded with a trophy, a round trip (land or air) ticket and one day hotel accommodation, and a cash prize of Five Thousand Pesos (PhP 5,000.00).
3. The Regional Nominees will be invited to attend the convention and awarding ceremony. They shall be awarded a Certificate of Recognition by PNA and free registration on the day of the awards. However, they shall shoulder their transportation expenses and accommodation.

INELIGIBILITY

All incumbent officers and members of the Board of Trustees, Board of Governors and Executive Committee of the PNA are disqualified from being nominated.

III. "BAYANING NARS" Recognition
(Regional/Chapter Award)

OVERVIEW

The "Bayaning Nars" award is in recognition of the" unsung nurse heroes". They are the ordinary nurses who have done valiant and extraordinary deed that exemplifies love of God and country, caring and integrity beyond the call of duty. The award highlights the nurse's quick thinking and action and nursing skills in mitigating the negative effects of a potentially catastrophic/dangerous event or if the said event actually happened, there was order amidst the chaos because of the nurse's presence.

This award is given annually during the observance of the International Nurses' Week by the PNA Region/Chapter.

CRITERIA

1. Must have performed a heroic deed that made a positive impact on the lives of any individual, group, families, or community beyond the call of duty. ---50%
2. Current and active PNA member --- 10%
3. Registered Nurse with current PRC Registration --- 10%
4. He or she must be endorsed by the Chapter President --- 10%
5. Must submit full authenticated documentation (video, photo, news write-up/clip, TV coverage, written testimony of a credible witness) as proof of the heroic deed. --- 20%

TOTAL -----100%

<u>GUIDELINES and PROCEDURES</u>

1. SEARCH and NOMINATION PROCESS:

1. A search during the entire year shall be conducted by the chapter using posters, flyers, letters, and quadrimedia (radio, TV, print and internet) announcements.
2. Chapter shall endorse a maximum of two nominees to the Awards and Scholarship Committee of the PNA Region.
3. Nominations should be made on the prescribed Bayaning Nars nomination form. Nomination forms are available at the PNA national office or in the various chapters of the Association and may be downloaded at http://_____

4. The accomplished nomination form and ALL supporting documents must be presented or sent via fastest courier service to the : Committee on Awards and Scholarship of the PNA Chapter.
5. Documents (hard copies) and evidences of the nominees shall be neatly and properly bound and submitted IN FULL with certification or proper authentication signed by a notary public, and properly arranged (tabbed) according to the criteria of the award.

2. SELECTION /JUDGING PROCESS:

1. It begins with the review by the Regional Committee on Awards and Scholarship of the completeness and authenticity of the documents submitted.
2. Each member of the Committee on Awards and Scholarships (CAS) shall afterwards evaluate and rate each nominee.
4. The individual ratings by each member of the CAS of each nominee shall be collated, averaged and ranked.
5. To be a Bayaning Nars awardee, a minimum weighted average of 90% is required. The highest in the ranking shall be considered the winner.
6. The result shall be forwarded to the Governor, in a sealed envelope,

3. NOTIFICATION and ANNOUNCEMENT

1. The Governor shall formally inform the winner of the Bayaning Nars award via fastest reliable means about the result (email, fax, text or telephone call) <u>at least one week</u> prior to the scheduled awarding ceremony.
2. An official written congratulatory communication shall be issued by the region/chapter Governor to the winner.

AWARDING CEREMONY and AWARD

1. A special ceremony shall be conducted during the International Nurses' Week observance in the region/chapter.
2. The "B.N." awardee shall be awarded with a trophy, and a cash prize of One Thousand Pesos (PhP 1,000.00).

IV. MOST OUTSTANDING PNA CHAPTER AWARD

OVERVIEW

THE Most Outstanding Chapter Award is given to recognize the chapter that has shown exemplary performance in upholding the mission, vision and values of the Philippine Nurses Association and have made outstanding and significant contribution in the pursuit and implementation of PNA program thrusts for the year.

The most outstanding chapter actively promotes and inculcates among its members excellence in the practice of the profession thus creating a positive image of the profession in the community. The award recognizes the endeavours of the chapter in creating an atmosphere of unity, collaboration and service through its active membership campaign, generation of projects and programs for professional, socio-economic and political welfare of the nurses and the establishment of multi-sectoral linkages and cooperation for health care delivery, community welfare and service.

CRITERIA

The criteria for the award embodies the expectation of the association regarding what every chapter must be as to its operation and performance in the service of the association, its members and the community.

The chapter will be evaluated on the following criteria:

Organization	30%
Membership	20%
Performance	50%
TOTAL	100%

GUIDELINES and PROCEDURES

1. APPLICATION

All the chapters of the Association are encouraged and must endeavour to be able to apply for the award after working to meet all the criteria of the award.

1. Application should be made on the prescribed Most Outstanding Chapter Award (MOCA) form. Application forms are available at the PNA national office and may be downloaded at http://pna-ph.org/
2. The accomplished application form and ALL supporting documents must be presented or sent via fastest courier service to the : Committee on Awards and Scholarship of the PNA Chapter.

3. Documents (hard copies) and evidences of the chapter shall be neatly and properly bound and submitted IN FULL with certification or proper authentication signed by a notary public, and properly arranged (tabbed) according to the criteria of the award.

2. SELECTION /JUDGING PROCESS:

1. It begins with the review by the Committee on Awards and Scholarship of the completeness and authenticity of the documents submitted, and *classify the chapter applicants accordingly as Category A, B, & C.*
2. Each member of the Committee on Awards and Scholarships (CAS) shall afterwards individually evaluate and rate each chapter applicant.
4. The individual ratings by each member of the CAS of each applicant chapter shall be collated, averaged and ranked.
5. ***The top three (3) chapter nominees in each chapter category , with an average rating of 90% and above shall be visited by a member of the CAS to validate documents of evidences presented, subject to availability of funds.***
6. To be a MOCA awardee, a minimum weighted average of 90% is required. The highest in the ranking shall be considered the winner.
7. The result shall be forwarded to the Execom, in a sealed envelope,

3. ANNOUNCEMENT AND AWARDING

1. The President of the Association shall formally inform the TOP THREE FINALISTS of the Most Outstanding Chapter award *in each of the chapter category (A,B,C)* via fastest reliable means about the result (email, fax, text or telephone call) <u>at least two (2) weeks</u> prior to the scheduled awarding ceremony.
2. An official written congratulatory communication shall be issued by the President to the winner.

4. AWARDING CEREMONY and AWARD

1. The winner from among the top 3 finalists shall be announced by the PNA President during a special ceremony shall be conducted during the PNA Week and Annual National Convention.
2. The Most Outstanding Chapter Awardees (Category A, B, C) shall be recognized with a trophy and a **corresponding cash award of : Category A – PhP20,000, Category B – PhP15,000.00, and Category C – Php 10,000.00.**

IV. HALL OF FAME MOST OUTSTANDING CHAPTER AWARD

OVERVIEW OF THE AWARD:

The **HALL OF FAME Most Outstanding Chapter Award** is given to recognize the chapter that has shown EXTRAORDINARY EXEMPLARY PERFORMANCE in upholding the mission, vision and values of the Philippine Nurses Association and have made very outstanding and significant contribution in the pursuit and implementation of PNA program thrusts for the past three (3) years, and winning The Most Outstanding Chapter Award during the immediate past THREE (3) consecutive years.

This award deeply inculcates in the organization the values of professional thus creating a positive image of the profession in the community and in the country. The award recognizes the great committed and persistent strides of the chapter in creating an atmosphere of unity, collaboration and service through its active membership campaign, generation of sustainable and productive projects and programs for professional, socio-economic and political welfare of the nurses and the establishment of sustainable and relevant multi-sectoral linkages and cooperation for health care delivery, community welfare and service.

CRITERIA

The criteria for the award embodies the expectation of the association regarding what every chapter must be as to its operation and performance in the service of the association, its members and the community. The Chapter will be evaluated similar to the Most Outstanding Chapter Award criteria, guidelines and procedures. A Chapter who wins the MOCA Most Outstanding Chapter Award) for three (3)consecutive years, will be given the Hall of Fame Award.

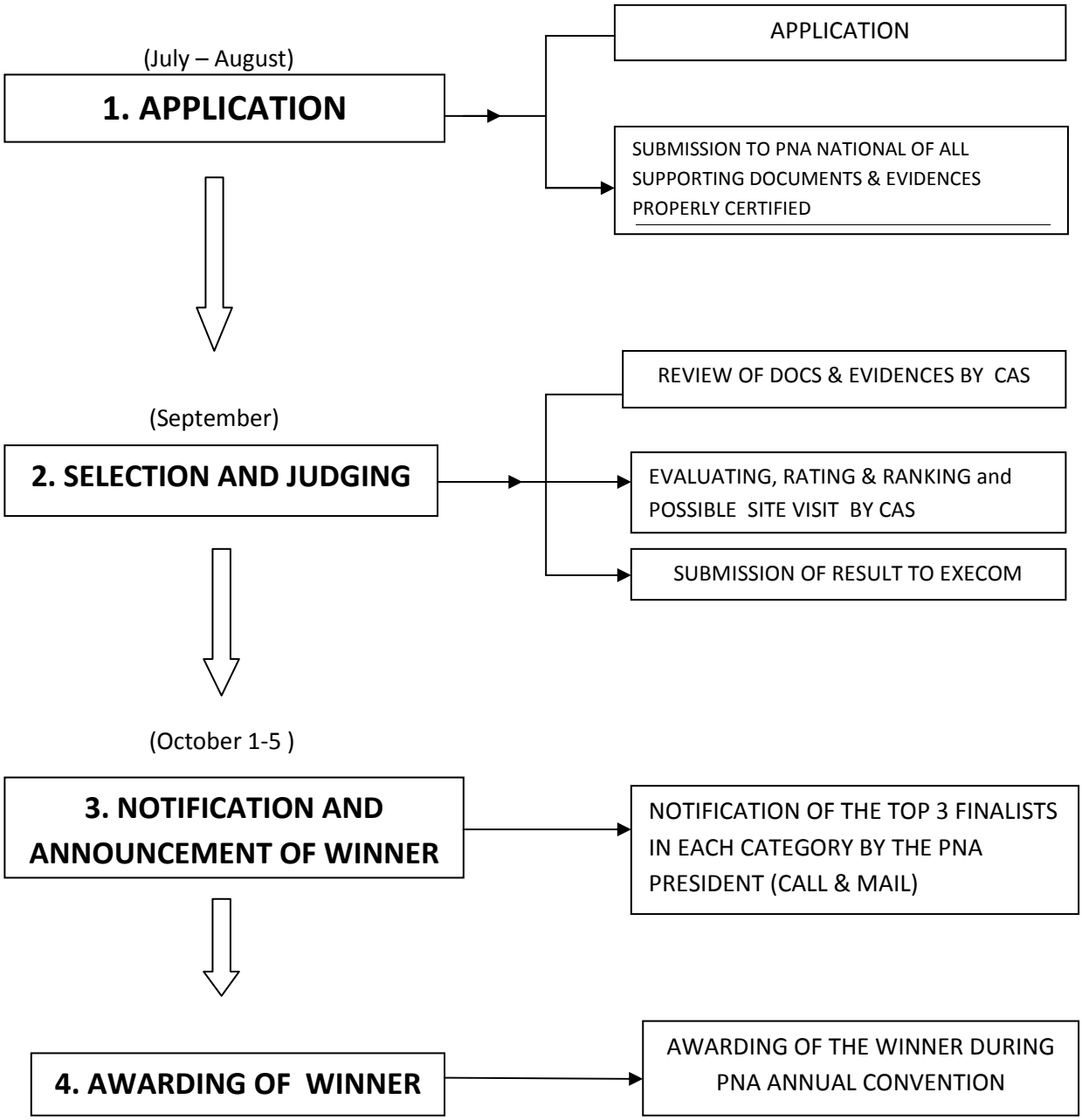
The Hall of Fame Award will be given to each chapter category (Category A, B, and C)

AWARD

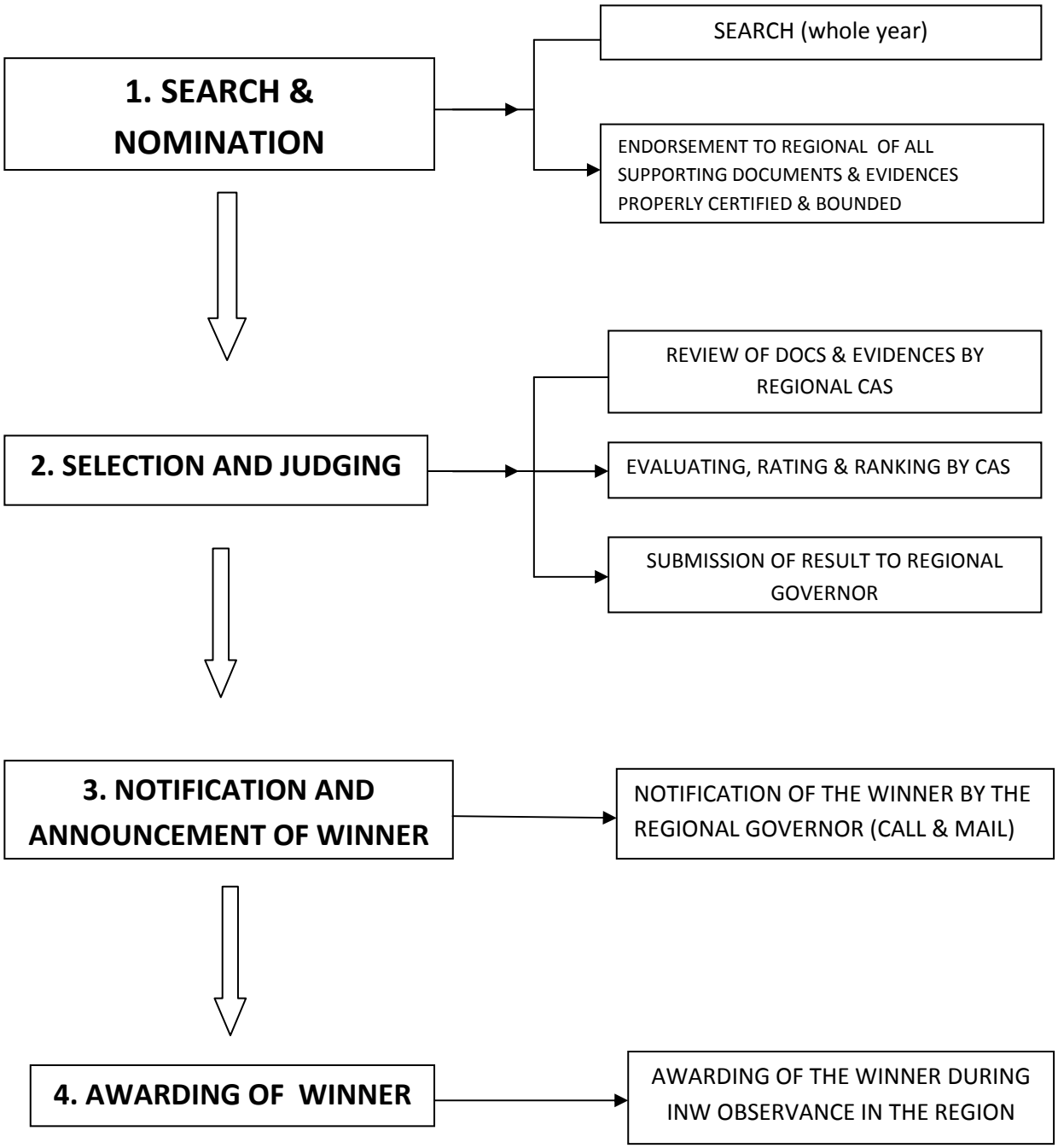
The HALL OF FAME Most Outstanding Chapter Awardees (Category A, B, C) shall be recognized with a **HALL OF FAME trophy and a corresponding cash award of :**
Category A – PhP20,000, Category B – PhP15,000.00, and Category C – Php 10,000.00.

Recipients of this Award will have to maintain its accreditation and good standing for five (5) years. After this period, the chapter can again vie for the Most Outstanding Chapter Award.

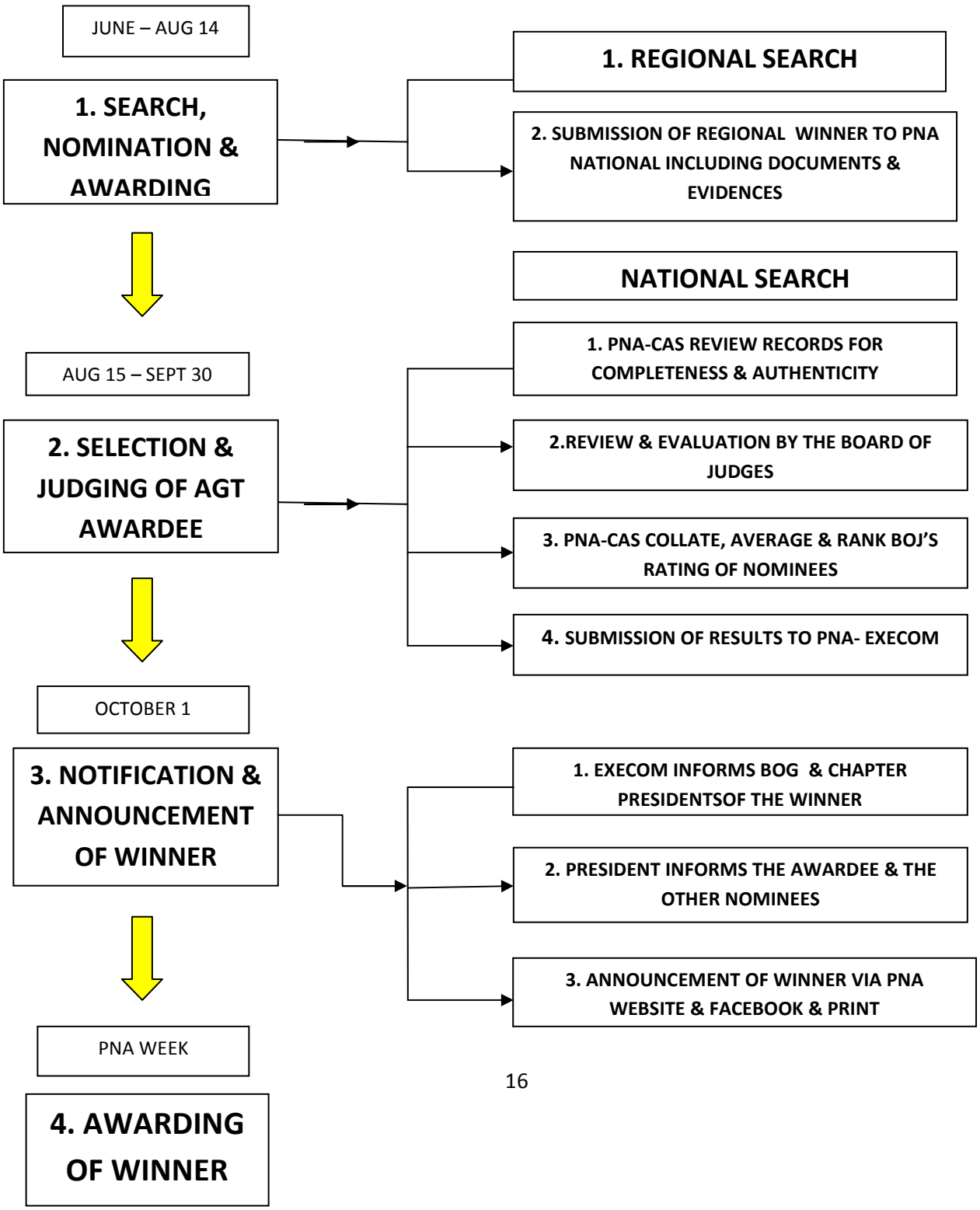
FLOWCHART FOR MOST OUTSTANDING CHAPTER AWARD



FLOWCHART FOR CHAPTER "BAYANING NARS" RECOGNITION



FLOWCHART OF PROCEDURE FOR AGT AWARD



FLOWCHART OF PROCEDURE FOR HNB AWARD

